

The Education department would like to welcome you to our nursing orientation process. In order to provide a smooth transition into your new position we would like to provide some answers to frequently asked questions regarding the first week of orientation.

# When & where will nursing orientation be held?

• It will be held on the Wednesday of the week you start in Hospital orientation. The time will be 8am-4pm. An educator will contact you about the location.

#### What should I wear?

- Please wear business casual clothing or scrubs.
- Inappropriate clothing is logo T shirts, tank tops, shorts, jeans, low cut shirts, flip flops or any open toe shoes. Tattoos must be covered and no facial piercings allowed.

## What should I expect during orientation:

 Nursing orientation is a full day of learning. You may expect to hear some speakers, watch videos or power point presentations, take quizzes, and participate in some activities.

## What should I bring to Nursing orientation?

- Your Mercy badge
- Your people soft number

#### Who should I contact in case of an emergency or illness that I won't be able to attend?

- The Education department at 231-728-1953, or the educator that is responsible for your orientation (if you have that number).
- If you are unable to attend any of the scheduled orientation sessions you will be required to make them up.

We look forward to assisting you in your clinical orientation at Mercy Health.

Sincerely,

The Education department